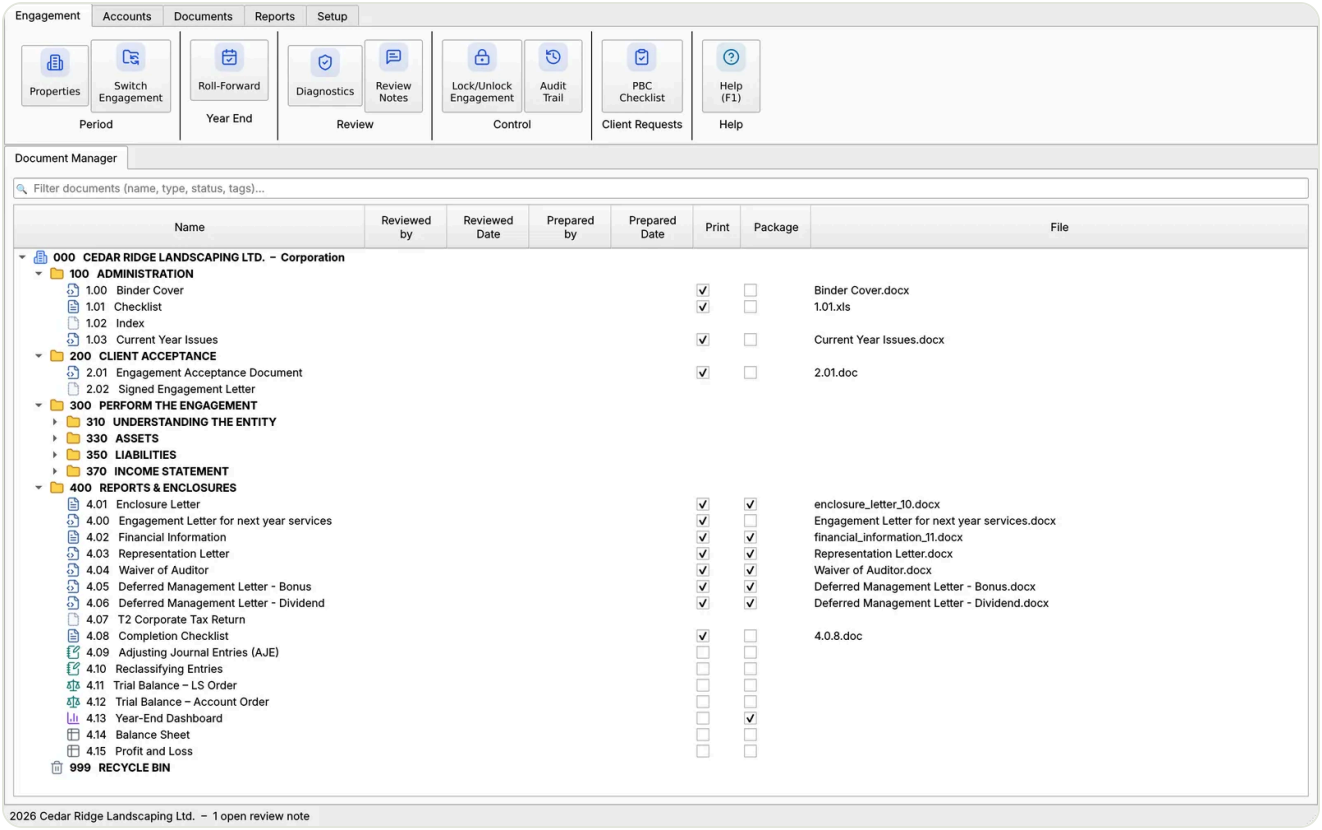
B2B SYSTEMS · WORKING PAPERS · WINDOWS & MAC

OrgFiles Desktop

Compilation working papers that keep every client year in one place.

OrgFiles is working-paper software for compilation engagements. You bring in a client's trial balance, post adjusting entries, work the leadsheets, and produce the financial statements and the client package. Each client year is one file, and every change is recorded.

One file per client and year	**Windows & Mac** installed on your computer	**CSV · QBO · Xero** trial balance imports	**EN · FR** financial statements



The document tree: every paper, letter and report of the engagement, with sign-offs and what goes in the print set and the client package.

WHO IT'S FOR

Built for the people who sign the file.

Accounting firms

Compilation engagements (CSRS 4200), from the trial balance to the signed client package.

Sole practitioners

A complete working-paper file without a server: the engagement lives in a folder you choose, on your computer or a synced drive.

Firms moving off legacy tools

A familiar document tree (100 Administration to 400 Reports), leadsheets and adjusting entries, with less set-up.

FEATURES

Everything a compilation file needs.

01 Trial balance in minutes

Import from a CSV file, QuickBooks Online or Xero. Map accounts once; the mapping carries forward to next year.

02 Adjusting entries

Normal and reclassifying entries with recurring and reversing options, undo and redo, and a live balanced / out-of-balance check.

03 Leadsheets and variance review

Leadsheets by group with current and prior years, and a variance review that asks why material lines changed.

04 Financial statements

Balance sheet, income and retained earnings, notes and the compilation report, generated as editable Word documents in English or French.

05 Letters and templates

Engagement, representation and enclosure letters filled from the engagement's properties, plus a library of reusable text.

06 Tax

GIFI export and a T2 Schedule 1 reconciliation workpaper linked to the trial balance.

07 Review and sign-off

Preparer and reviewer sign-offs on every paper and leadsheet, review notes, and a diagnostics check that tells you when the file is ready to issue.

08 Client package

One PDF with the statements, letters and selected reports, in the order you choose, ready to send.

09 Year-end dashboard

Key figures, ratios and current-versus-prior charts for the client meeting.

10 Control

Lock the engagement when it's issued, keep a full audit trail of every change, and roll the file forward to next year in one step.

HOW AN ENGAGEMENT FLOWS

From trial balance to signed package.

1

Open

Create the client and year, or roll last year forward.

2

Import

Bring in the trial balance and map the accounts.

3

Adjust

Post adjusting entries and work the leadsheets.

4

Review

Explain variances, clear review notes and sign off.

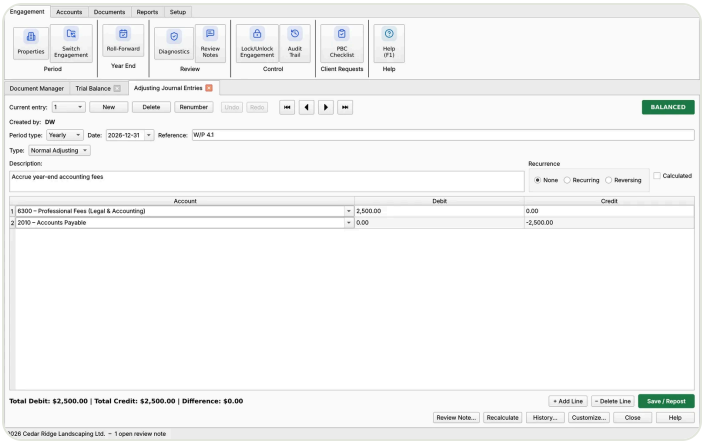
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Deliver

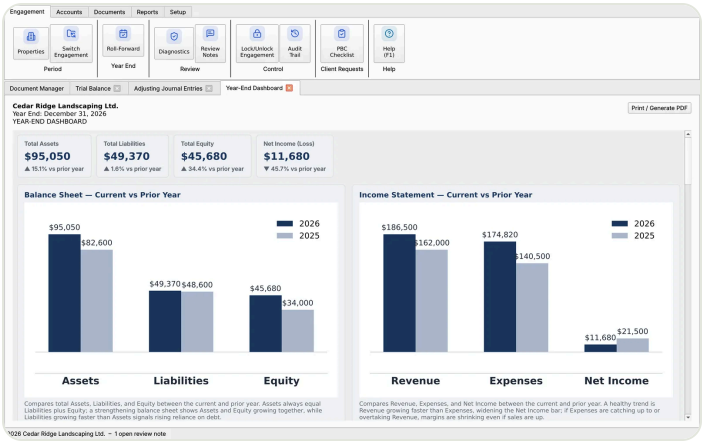
Generate the statements and the client package, then lock the file.

SCREENS

See it at work.



Adjusting entries with a live balance check, recurring and reversing options, undo and redo.



The year-end dashboard: key figures and current-versus-prior charts, printable for the client meeting.

Want to see OrgFiles on your own client?

We'll walk you through a real engagement, from importing the trial balance to the client package. Prefer the browser? OrgFiles Web runs the same engine.

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